

Session Guidelines (draft)

For organizing Focus Area Sessions at the 2nd Asia-Pacific Water Summit

1 Organizer

- Lead Organizations for Focus Area Sessions

2 Objective

- To discuss and agree on the next actions to be implemented in the respective regional initiative

3 Session structure

- Each session is 90 minutes
- Sequence:
 - Introduction of the respective regional initiative
 - Discussion
 - Conclusion

4 Participants

- Primary participants to be invited: Ministers from ministries such as finance and planning, representatives from governments, leaders from the private sector and civil society in the region, and the media
- Room Capacity: 200 people per session venue, including guests of the Thai Government

5 Expected output

- A report for the Closing Ceremony of the Summit (a 150-word summary)
- A report for the Proceedings of the 2nd APWS (a 500-word summary)

6 Budget

The meeting costs will be covered by the host of the 2nd APWS (the Government of Thailand will provide the meeting package.) and the travel costs of panelists will be self-financed in principle.